

## Minutes for June 5, 2018 Red Oak Town Council Meeting

Town Council members present: Mayor, Levell Langley, Bill Moore, Craig New, Tony Bennett, Barbara High Tyre, Town Clerk, Tracy Shearin and Zoning Administrator, Sandra Wester.

Reporter, Jessica Smith with the Nashville Graphic was present as the news representative. Nick Taylor candidate for NC House 25 was present as an observer.

Mayor, Levell Langley called the meeting to order. Barbara Tyre made the motion to approve the May Minutes and Financial Statement, Bill Moore seconded; both motions carried.

No old business to discuss.

As part of new business, Town Clerk, Tracy Shearin reported to the Council that a sidewalk extension to the handicap ramp at the Community building had been gifted to the Town and installed by local contractor, R & L Builders and Sons.

Much discussion occurred in reference to the revised rental policy for the Red Oak Community Building. The Mayor advised the Council in regards to the need for a more structured rental policy and rental fee increase including damage deposits. Council members were given a draft rental agreement to review. Points of discussion included keeping the rental fee at \$100 for Red Oak residents. Extending the rental area to include neighboring communities at double the rental fee (\$200) – Damage and Key deposits will be required for all rentals. The Town Clerk advised that the Community Building's average monthly expense to the Town is approximately \$900. and \$1000. – This figure was based on average utility, fuel and maintenance costs for this past fiscal year. The Town currently operates in the red for this facility based on the current rental rates. The history of the building was shared by Council members, Barbara High Tyre and Tony Bennett both sharing that the building was built during the depression as a community project using government and local funding. The building has gone thru major repairs and renovation most of which was paid for out of pork barrel funds. The Town has paid for repairs to the roof and the HVAC units and general maintenance and upkeep. Barbara High-Tyre stated her favor of the new rental policies with the exception of the increased rental fee for Red Oak residents and not extending the rental area to our neighboring communities. After further discussion Tony Bennett made the motion that the Council adopt the new rental policy and limit the use of the facility to Red Oak residents only, increasing the rental fee to \$200 with a \$200 security deposit and \$10 key fee effective July 1, 2018. Barbara High Tyre seconded the motion. The vote was 3 in favor and 1 opposed.

Favor: Tony Bennett, Craig New, Bill Moore Opposed: Barbara High-Tyre

Barbara High-Tyre made the motion for the Council to enter closed session to discuss a personnel issue. A second was received and the public was dismissed from the room.

During closed session the council was given Ellen Catlett's letter of resignation as the Community Building Rental Manager effective June 30<sup>th</sup>. The Council agreed to accept the resignation.

The Mayor and Town Clerk proposed that current contract employee and Town volunteer, Donnie Ayscue be promoted to the position of Facility Manager on a part time basis. The position will manage the Community Building, maintenance, general housekeeping and various odd jobs as determined by the Mayor and Town Clerk. Much discussion occurred in regards to the duties, hours and salary for the new position.

Barbara Tyre made the motion to return to open session. No reporter or public citizens were present.

Barbara High-Tyre made the motion that Donnie Ayscue be promoted to Maintenance and Facilities Manager effective immediately. Craig New seconded and the motion carried.

Barbara High-Tyre asked the Mayor and Council to appoint a liaison from the Council to the Planning Board to serve in an advisory capacity only. The Council voted to appoint Barbara High-Tyre as the liaison and Tony Bennett as the alternate liaison.

Craig New presented a request from Red Oak Baptist Church for the Town to assist financially with the upcoming Fourth of July Celebration. Barbara High-Tyre made the motion to approve the financial assistance not to exceed \$500, Bill Moore seconded and the motion carried.

Barbara High-Tyre requested that the speed bump located at the handicap park in front of the Community Building be moved due to it being an issue when exiting a car for wheelchairs and walkers. The Council agreed to have Donnie Ayscue remove the speed bump.

Craig New made the motion for the meeting to adjourn; the motion carried.

Levell Langley

Mayor

Tracy Shearin

Town Clerk

